

**Town of La Pointe Zoning
Town Plan Commission Regular Monthly Meeting Minutes
July 27, 2011**

Town Plan Commission (TPC) Members Present: Ted Pallas, Chair, Charles Brummer, Vice-Chair, Larry Whalen, Greg Thury, Ron Madich, Suellen Soucek, Carey Baxter (7).

Town Plan Commission Members Absent: none.

Public Present: Paul Brummer, Michael Childers, Charlie Meech, Dick Hoffman, Mike Starck, Nancy Martin (6).

Town Staff Members Present: J. Croonborg-Murphy, ZA, Margaretta Kusch, ZCA (2).

I. Call to Order/Roll Call

Chair Pallas called the meeting to order at 4:32 PM at the Town Hall. Roll call reflected members present or absent as recorded above.

II. Public Comment

III. Approval of Previous Meeting Minutes

a. Town Plan Commission Special Monthly Meeting, July 6, 2011

- In item VII.a, third paragraph, insert “*stated that they*” after “*and if all.*”
- In item VII.a, first bullet point, fourth paragraph, insert “*states that*” after “*C. Baxter.*”
- In item VII.a, first bullet point, fifth paragraph, delete “*it.*”
- In item VII.a, second bullet point, fourth paragraph, delete “*the*” after “*MISA.*”
- In item VII.a, second bullet point, add S. Soucek’s comments, to read “*S. Soucek discusses the intent of the Town Plan Commission at the time of the 2008 MISA Conditional Use Permit (of which she was a commissioner). Their were neighboring property owners who were concerned with what they viewed as a push towards weddings and receptions being held at MISA (and the resulting traffic) and the Conditional Use Permit was written to address those concerns: the intent of the Conditional Use Permit language was not to allow such events but to give the teachers/ students/ artists every chance to sell their work. She thinks the Conditional Use Permit should be clarified.*”

C. Brummer moves to postpone the Town Plan Commission Special Monthly Meeting minutes of July 6, 2011, until the next meeting. G. Thury seconds. All in favor, 7 aye. Motion Carries.

b. Town Plan Commission Public Hearing, July 13, 2011

- In item II, change text from “*J. Croonborg-Murphy states that posting and publishing have been correctly done and that the records and affidavits are attached to these minutes for public viewing*” to “*J. Croonborg-Murphy the dates of posting, publishing, and mailing. The records and affidavits are on file for public viewing.*”
- On page 4, fourth paragraph, insert “*inappropriate*” after “*Paul Brummer states that he is not in favor of any.*”

G. Thury moves to approve the Town Plan Commission Public Hearing minutes of July 13, 2011 as amended. S. Soucek seconds. All in favor, 7 aye. Motion Carries.

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c. Town Plan Commission Public Hearing, July 20, 2011

- In item II, change text from “*J. Croonborg-Murphy states that posting and publishing have been correctly done and that the records and affidavits are attached to these minutes for public viewing*” to “*J. Croonborg-Murphy the dates of posting, publishing, and mailing. The records and affidavits are on file for public viewing.*”
- On page 3, second paragraph, first sentence, delete “*submitted jointly with Dick Hoffman*” and add “*with Dick Hoffman letter dated July 20, 2011 attached*” to the end of the sentence.
- On page 3, second paragraph, second sentence, replace “*errors*” with “*items he feels are in error.*”
- On page 3, third paragraph, third sentence, delete “*or return it to the Town Plan Commission to make further corrections*” with “*as submitted, approve with corrections, or return the draft to the Town Plan Commission if necessary corrections are significant.*”
- On page 3, fifth paragraph, delete “*submitted jointly with Mike Starck’s letter*” and change “19” to “20.”
- On page 3, fifth paragraph, second sentence, replace “*errors*” with “*items he feels are in error.*”

G. Thury moves to approve the Town Plan Commission Public Hearing minutes of July 20, 2011, as amended. S. Soucek seconds. All in favor, 7 aye. Motion Carries.

IV. Zoning Administrator’s Report
On file.

V. Consideration and/or Action of Permit Applications

Chair Pallas makes a motion to move Old Business up on the agenda at this point. G. Thury seconds. All in favor, 7 aye. Motion Carries.

VI. New Business

a. Zoning Ordinance Revision Project

Review and possibly make changes to 2nd Draft per comments received at July 13 and July 20, 2011 Public Hearings

- Change title of 2.24 from “*Farming, General*” to “*Agricultural Crops and Products.*”
- In 2.24, add “*or on-premise sale/local farmers’ market*” to end of definition.
- In 2.43, change “*tool houses*” to “*tool sheds.*”
- In 3.5.A.14, add “*(one room only)*” after “*Tourist Rooms.*”
- In 3.5.B and throughout ordinance, delete “*Mobile Home Park.*”

The Town Plan Commission clarifies that in 2.74, Tourist Rooms definition, “*a room rented to no more than two (2) tourists/transients*” is not intended to include children (e.g. two parents and their child could stay in one room).

(R. Madich leaves at 6:00 pm).

b. Mandatory review of Comprehensive Plan

Not discussed.

VII. Old Business

a. P. Brummer Complaint

- **Zoning Administrator petition to amend/modify the Conditional Use Permit for Craftivity, Inc., at 978 Middle Rd, LP #014-00178-0200.**

The Zoning Administrator states that the Town Board voted unanimously to let the Zoning Administrator file a petition with the Town Plan Commission to modify/clarify the language of MISA's Conditional Use Permit.

- **Schedule Public Hearing**

G. Thury moves to schedule the Public Hearing for Thursday, August 18, 5 pm at the Town Hall. S. Soucek seconds. All in favor, 7 aye. Motion Carries.

G. Thury moves to resume the agenda at item VI, New Business. S. Soucek seconds. All in favor, 7 aye. Motion Carries.

VIII. Future Agenda Items

- Review of approved Town Plan Commission minutes of July 13, 2011.

IX. Schedule Future Meetings

- Town Plan Commission Special Monthly Meeting to be held August 3, 2011, at 5 pm.

X. Adjournment

G. Thury moves to adjourn. C. Baxter seconds. All in favor. Motion Carries. Meeting ends at 6:15 pm.

Town Plan Commission minutes respectfully submitted by Margaretta Kusch, ZCA on Saturday, July 30, 2011.

Town Plan Commission minutes approved as amended by Margaretta Kusch, ZCA on Wednesday, August 17, 2011.